

PROCEEDINGS OF THE REVIEW MEETING ON IMPLEMENTATION OF GOVT. OF INDIA SCHEME AND OTHER RELATED ISSUES OF ENGINEERING SCHOOLS/POLYTECHNICS HELD ON 28.3.2012 AT 4.00 P.M. IN THE CONFERENCE HALL OF NIYOJAN BHAWAN, EMPLOYMENT, TECHNICAL EDUCATION & TRAINING DEPARTMENT, ODISHA, BHUBANESWAR.

The meeting was Chaired by Dr. C. S. Kumar, IAS, Commissioner-cum-Secretary to Government, Employment, Technical Education & Training, Odisha, Bhubaneswar. The list of the Members present is enclosed at Annexure-i.

At the outset, Commissioner-cum-Secretary welcomed all the Principals and other Members of different Engineering Schools & Polytechnics along with the Officers of DTE&T, Odisha and expressed views regarding mandate of the new department to attract more and more students to the technical mainstream in order to make them employable by acquiring Technical education at par with Industry need and modern technology. In his address to all participants he insisted upon the seriousness and belongingness of the Principals towards the overall development of the institute in making it more presentable and equipped with modern machineries. He has also given importance in making the placement and training Cell at institute more vibrant having forward linkage with reputed Industries of the Country and abroad.

All the Principals presented the progress Report of their Institutes in connection with construction of buildings, purchase of equipments, engagement of guest faculty, conduct of IRG etc. before the Chairman and suggested different Action Plan for over all improvement of the institute. After threadbare discussion the following decisions/action plan were taken.

ACADEMIC

1. Every institute shall prepare a Five year prospective plan in the form of a detailed Project Report and submit the same to this Directorate by 15.5.2011. The Project Report shall consist of the following salient points:
  - (a) Summary of the Project, need & justification, objective and goals.
  - (b) Requirement of buildings, equipments, teaching and non-teaching staff.
  - (c) Care should be taken for closure of no-demand branches and introduction of new Engineering branches.
  - (d) Action Plan should be reflected to make the institute a Production Centre so as to earn internal revenue for management of the development activities of the institute.
2. Principals are authorized to make the expenditure towards watch and ward of hostel and institute buildings out of Development / IRG fund available at institute level. The engagement of outsider shall be made strictly on outsourcing basis through registered Service Provider as per actual requirement.
3. The Principals shall submit a detailed proposal for requirement of teaching and non-teaching staff members as per AICTE norm to accommodate the enhanced intake along with the creation of posts in a tabular format.
4. All Principals of Government Polytechnics / Engineering Schools & I.T.Is shall register them as VTP for imparting Skill Development training.
5. Admission to the following no demand branches shall be kept in abeyance for the academic session 2012-13. (Action: Joint Director(Academic))

- (a) Beauty Culture at Govt. Polytechnic, Bhubaneswar
  - (b) GDFT & M.O.M. at Govt. Polytechnic, Dhenkanal
  - (c) Food Technology at Govt. Polytechnic, Berhampur
  - (d) M.O.M. at SKDAV Govt. Polytechnic, Rourkela
6. The Production Centre at each institute should run in the 2<sup>nd</sup> shift by optimally utilising equipments and staff members to earn internal revenue. This will also facilitate on-job training to the regular students of the institute.
  7. The success story of the institute which is doing well shall be presented in the next Principals Conference for sharing and learning by other institutes.
  8. Monitoring Cell at Zonal level may be created for close monitoring of day-to-day class work activities of different I.T.Is, ITCs and Diploma institutes in that zone to see the actual enrolment of students / presence of faculty and regular conduct of theory and Practical classes. A panel of retired teaching faculty in Engineering Schools & Engineering Colleges shall be formed to assign the above duty. A concrete proposal to this effect shall be submitted to Govt. for orders.
  9. More attention shall be given to schemes for which Government of India sanctioned fund directly to Principal or through budgetary provision such as MODROB, IIPC, EMD Cell, Sub-mission on Polytechnic.
  10. The Principal shall show serious involvement in the over all development of the institute to make it as teaching & training-cum-production centre within two years.

#### **BUILDING & MAINTENANCE**

1. Principals shall ensure the all building space shall be utilised for academic purpose to avoid further occupation by other agencies.
2. Proper co-ordination shall be made with the Govt. executing agencies like R&B, GED & PHD for timely repair and maintenance to ensure longevity of the building.
3. Environmental frame work shall be properly maintained to ensure proper greenery of the campus, gardens, campus beautification, ladies and gent's toilet, sanitary and drainage system and barrier free access for physically challenged persons. If Govt. fund is not adequate the additional expenditure may be met out of Development fund.
4. Principals shall co-ordinate with the executing agencies for timely submission of detailed estimates and Utilisation Certificate for the fund deposited.

#### **EQUIPMENTS & MACHINERIES**

1. The Principal shall submit a detailed report to auction the obsolete and unserviceable machines and give the requisition for procurement of new machines of the latest technology for Skill Exposure of the students. This exercise should be completed by the end of April 2012.
2. The proposal for auction of un-used / unserviceable existing equipments lying idle at UGMIT, Rayagada may be disposed off within 15 days ( Action: Dy. Director (Inspection).

#### **TRAINING & PLACEMENT**

1. A Diploma passed out students should have better practical exposure to be acceptable by Industries So Principal shall arrange industrial study visit at least once within two months and seminar/ workshop

shall be arranged by inviting experts from Industry and professionally skilled centres like CTTC, CIPET in regular interval to acquaint the students with the modern soft skills. Expenditure may be met out of Development fund.

2. The Institute shall display all employment advertisements issued by Public Sector / Govt. Sector where the entry qualification is Diploma in Engineering. However, the same shall be displayed in the institute website for wide publicity. If necessary, the training and placement department may organise two to three days seminar to acquaint the students with question papers to be set up in the Competitive examination.
3. The Training and Placement Cell shall function immediately at each institute having the data base of at least five years passed out students in the website. The Non-recurring expenditure for creation of Training and Placement Cell if it is not done earlier shall be met out of Development Fund available at institute.
4. The Training and Placement Cell at Institute should have linkage to the Central Placement Cell which is likely to be functioned at BPUT building at Gandamunda.

#### **COMMUNITY DEVELOPMENT THROUGH POLYTECHNIC**

1. There are various activities being under taken by the Polytechnics under Community Development through Polytechnic Scheme funded by Govt. of India, MHRD, New Delhi. The activities are given below:
  1. Need Assessment Survey.
  2. 3-6 months Skill Development Training
  3. Transfer of Technology
  4. Technical Support Service.
  5. Dissemination of information & Awareness camp.

In the present practice the trainees are selected through need assessment survey and open advertisement for undergoing 3-6 month' Skill Development training at the main centre and extension centers. After completion they will be issued with a completion certificate by the Polytechnic. There is no certification by a registered body for which the proficiency of skill may not be up to the mark. Ultimately their employability can not be ensured / guaranteed. After detailed discussion and to ensure quality training from the professionally skilled institutes, the following decisions were taken.

1. The need assessment survey in a proper format for identifying the interested trainees and trades on demand shall be completed within June 2012.
2. All the Skill Development Training in the Engineering trades shall be conducted at Govt. Engineering Schools/ Polytechnics & ITIs registered as VTP under Modular Employable Scheme on priority basis. That may also extended to other VTPs. However, the Polytechnic can arrange Women based non-Engineering trades at main centre or Extension Centre for Self employment and award completion certificate as per the existing practice.
3. The modality for conducting Skill Development Training in the Engineering Trades at VTPs is proposed below:

- (a) During need assessment Survey the unemployed youths are to be counselled regarding the availability of Engineering trades at different VTPs so that right and interested candidates can be identified.
- (b) The admission fee and other related fees as applicable under MES will be paid by the Polytechnic under CDTP scheme, as under existing norm the trainees need not have to pay any fee.
- (c) The Polytechnic will get back the fee after successful completion of the course by the candidates. The fee for unsuccessful candidates is to be borne by the polytechnics.

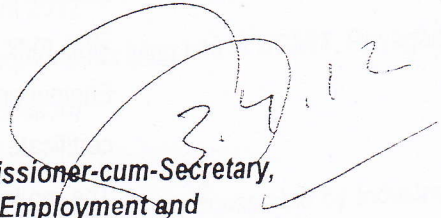
A complete proposal mentioning the above modality shall be submitted to MHRD, Govt. of India, New Delhi for approval as the successful candidates will have a value added recognized certificate which will help them for job employment.

4. The other activities like transfer of technology, technical support Service etc. shall be conducted as per the existing guidelines.

#### STATE COUNCIL MATTERS.

1. The pending dues of Engineering schools and Polytechnics and ITIs in connection with Council examination matter shall be cleared up by 10<sup>th</sup> April 2012.
2. The expenditure towards invigilation, contingencies, conveyance charges etc. shall be provided by Council as per the tentative estimated amount submitted by the concerned Centre Superintendent in advance. The requisition for advance shall be submitted to Council well in advance before commencement of Diploma examination, however, the Centre Superintendent shall furnish the U.C. within two weeks of the end of examination.
3. Before commencement of Central Evaluation, model answer in each subject shall be prepared by the subject experts duly appointed by Council. For bringing fair and transparency in the evaluation system, the model answer shall also reflect the scheme of marking duly prepared by a panel of Expert Members.
4. The Council shall enhance the remuneration towards evaluation of answer papers, setting up of question papers, moderation of question papers, preparation of model answer, D.A. per day for attending evaluation duly approved by its Board of Governor for its implementation w.e.f. Summer Semester 2012.
5. Council is appointing centre supervisor/ flying squad from different Govt. Engineering Schools/ Polytechnics. For which there may be shortage of staff for conducting invigilation duty. Centre superintendent may be authorized to hire teaching faculty from local Govt. / Govt. aided General & Engineering Colleges.

The meeting ended with vote of thanks to Chair.

  
**Commissioner-cum-Secretary,**  
**Employment and**  
**Technical Education & Training Deptt., Odisha**