PROCEEDINGS OF THE MEETING HELD ON 01.06.2012 AT 12.00 NOON UNDER THE CHAIRMANSHIP OF THE COMMISSIONER-CUM-SECRETARY IN THE CONFERENCE HALL OF NIYOJAN BHAWAN TO REVIEW ON THE JEE / DET COUNSELLING 2012.

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The meeting to review on JEE / DET Counselling 2012 process was held on 01.06.2012 under the Chairmanship of the Commissioner-cum-Secretary to Government, Employment and Technical Education and Training Department.

The Joint Secretary to Government In-Charge of Technical Education, the Chairman, OJEE-2012, Members of the JEE Committee, Members of the DET Committee, Principal, BOSE, Cuttack, Officials of the NIC, Bhubaneswar, persons connected with the Counselling process and the Vice Chairman, SCTE&VT, Bhubaneswar and Controller of Examination, SCTE&VT, Bhubaneswar attended the meeting.

Initiating the discussion, Commissioner-cum-Secretary desired to know about the detail plan and programme of the OJEE Counselling and DET Counselling. The Chairman, OJEE-2012 submitted the step by step procedure for the Web Based Counselling. Similarly action Plan on Web based e-Counselling process for admission to Diploma courses of DET-2012 was presented by Sri G.R. Ray, Deputy Director, O/o the DTE&T, Odisha, Cuttack.

After threadbare discussion, the following decisions are taken for hassle free and timely completion of Counselling process.

OJEE Counselling

1. The Commissioner-cum-Secretary advised that the candidates may be guided to give their option limiting the same to a reasonable number of choices based upon their ranks i.e. unnecessary number of filling up of choices may be avoided. Last year information relating to rank vis-à-vis the College allotment may be released in the Website so that the candidates can be well aware in advance about the Colleges / Institutions that he / she may likely to be allotted, as per his / her rank.

2. A Call Center (Help Line) shall be created at JEE Cell with at least 10 extension points to meet the queries of JEE rank holders by deploying computer knowing personnels on the outsourcing basis. They shall be given adequate training on entire e-Counselling process and provided with all the requisite information along with the list of frequently asked questions with answers, so that they can be able to answer all queries of the general public. In the Call Center, a Member of the JEE committee should remain present to guide persons in charge of Call Centers and the functioning hour of such Call Centers is from 08. 00 A.M. to 08.00P.M..

3. The necessary modalities to be finalized for following the same at the Nodal Centers. Necessary guidelines / instructions are to be issued to the Officer In-Charge of the Nodal Centers for smooth and transparent functioning of the Centers. They may be asked to help the candidates as and when required but not to bias any candidate in any manner while filling up of his / her choices. It must be ensured that unscrupulous elements are not present in the Nodal Centers and if necessary, cooperation from the District Administration may be solicited to remove them.

4. The OJEE Counselling process should be completed by 27th July, 2012 and accordingly the schedule of the Counselling be fixed. While preparing the Counselling schedule it is to be kept in mind that the Classes will begin during 1st week of August and a transit period of at least 7 days shall be given to the students to join their respective Colleges.

5. All details regarding Counselling are to be released in Print Media as well as in Electronics Media. Demonstration on the Counselling process shall be held inviting the stake holders.

DET Counselling

1. A Call Centre shall be created at BOSE, Cuttack to meet the queries of DET rank holders taking BSNL Landline connection with 5 extension points by deploying computer knowing personnels on the Outsourcing basis. They shall be given adequate training on entire e-counselling process and list of frequently asked questions with answers be provided to them. The call centre shall function from 9.00 AM to 6.00 PM 7days before commencement of the counseling and continue till end of the counselling.

2. Training of the concerned Officers and Computer personnels of NIC shall be conducted suitably well in advance of commencement of e-counselling process. They will be provided with detailed instructions regarding various activities of NIC with dos/don'ts information.

3. E-counselling activities for 1st semester starting from registration to fee deposit shall be completed before 7 days of the commencement of Classes.

4. Reporting list of finally allotted candidates shall be submitted by the participating institutes through Web portal for disbursement of students fee within 7 days of reporting period. The compiled list of each institute shall be submitted to the DET Cell.

5. NIC shall develop a template in consultation with the State Council for issuing registration Number. The same may be printed by the Council for issuance to each institute.

6. Allotted candidates have to deposit the required fee during admission of 2012. However, they have to deposit differential amount at each institute after finalization of fee structure by the Fee Structure Committee.
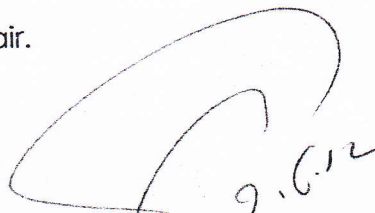
7. Axis Bank will collect the Bank Draft deposited by the candidate during fee deposit period at each Nodal Centre as per the previous year practice and co-ordinate in giving the MIS of the candidates deposited the fee in NEFT mode to NIC.

8. The result of 6th semester students along with all back papers shall be published by 30th June, 2012.

9.   An alternative method may be suggested for branch change for obtaining Government approval to prepare seat matrix for admission to 3rd semester courses under Lateral Entry as it is difficult to publish the result of 1st semester students.

The Vice Chairman, SCTE&VT, Bhubaneswar will initiate action against the officers of the Council who are responsible for non publication of result in time.

The meeting ended with vote of thanks to the Chair.

Commissioner-cum-Secretary
E&TE&T Department