

**Minutes of the Meeting taken by the Commissioner-Cum-Secretary to Government, Employment, Technical Education and Training, Odisha in the Conference hall of Niyojan Bhawan, Odisha, Bhubaneswar.**

The activities and various schemes implemented by the Directorate of Technical Education and Training, Odisha was reviewed by Dr C.S.Kumar, IAS, Commissioner-Cum-Secretary to Government, Employment, Technical Education and Training, Odisha on 17<sup>TH</sup> February'2012 at 11.00AM in the Conference hall of Niyojan Bhawan, Odisha, Bhubaneswar. The list of Officers present is at Annexure-I. The matter of construction of new/additional buildings for establishment of Polytechnics & ITIs, qualitative implementation of various schemes/programmes with objective to make more and more youths of the State with employable skill under the new Department of Employment, Technical Education and Training, Odisha was discussed in detail and the following decisions were taken:

**A. Construction activities in Polytechnics and ITIs.**

1. All the construction agencies viz; State PWD, M/S IDCO Ltd, M/S OSPWHC Ltd and M/S OSIC Ltd shall take prompt action for completion of ongoing civil works pertaining to Polytechnics and ITIs.
  - a. The Chief Engineer(Buildings), Bhubaneswar should submit required plan and estimates against pending deposit works upto the year 2011-12.
  - b. The Chief Engineer(Buildings), Bhubaneswar should also furnish upto date UC against all incomplete project under deposit works upto 2010-11 within March'2012 to the Directorate.
2. The Collector Kalahandi, Koraput, Puri and Jagatsinghpur shall be requested to give advance possession of land for setting up new Polytechnics under Central Plan scheme by February'2012.
3. The Collector Nuapada and Deogarh shall be requested to identify the Government land and give advance possession for setting up new Polytechnics and ITIs & SDCs by February'2012.

**B. Improving quality of Diploma and ITI Education**

4. All the Officers of the Directorate shall undertake rigorous field visit for 8 days in a month to get the stock of the field situation. The 1<sup>st</sup> round of field visit covering all the Government and private Institutes on area basis should be completed within four months time. The visiting officials should report on skill in demand at different areas in addition to other statistical information in a simple questionnaire format. The visiting Institute should be properly guided for improving of quality in training. (Action-JD(A) for Diploma and Addl Director(SPIU) for ITI)
  - a. The visiting reports of the Officers during last one year should be compiled for review
  - b. The Industries and other Apprenticeship Organisations should be regularly surveyed / resurveyed for location of more Apprenticeship Training seats for Diploma and ITI passouts. All the new mega industries gone into production should be brought to the purview of Apprenticeship Act'1961.
5. The activities of District Employment Offices and State Employment Mission should have close convergence with the Skill development Institutes

6. The SCTE&VT, Odisha should take prompt action for strict adherence to the Academic/ Training Calendar and Planner approved by Government for timely conduct of examination, evaluation and publication of results, award of certificates etc
- AICTE shall be requested for early approval of the Diploma courses so that, DET and Counseling shall be conducted early at the academic interest.
  - Shri B.B.Nanda shall work as Controller of Examination full time at SCTE&VT and Vice Principal, GP-Bhubaneswar will work as Principal(I/C),GP-Bhubaneswar immediately in addition to her own duties
  - Shri P.K.Nayak, Programmer shall be attached to SCTE&VT, Bhubaneswar immediately
  - Shri U.K.Mallick, Deputy Director(CDC &FD) shall attend one day duty on Thursday every week at SCTE&VT, Bhubaneswar to deal with curriculum development. The Assistant Director(Gen) / Establishment Officer will also look into the establishments legal matters.
  - Smt Kalpana Panigrahi, Sr Lecturer, Computer Application, GP, Bhubaneswar shall be attached to SCTE&VT, Bhubaneswar for two days in a week for Tuesday and Friday to monitor MIS.
7. The Central Placement Cell should be properly in place at the shortest time. A firm proposal should be built up and proposed for consideration of Government.(Action-JDA)
- There shall be a Job Mela within March'2012
8. Govt of India, MHRD shall be requested to set up one NITTR in the State to address the issues of faculty training in view of revision of Diploma syllabi
9. One or two idle/surplus faculties of ITIs shall be attached to the Procurement Section of the Directorate to expedite procurement activities. This has to be deal with carefully on proper assessment and verification.
10. The Principals shall be authorized to engage Part Time Guest Faculties as per requirement under AICTE norms. The Principal shall assess the need of engagement of Guest Faculties in different disciplines. The Directorate shall allocate Guest Faculty position to the institutes under PPSS/ Development fund timely..
11. Proposal should be submitted for sanction of posts for 5 ITIs and 10 SDCs under LWE scheme for consideration of Government
12. The Quality Council of India should be moved with proposal for undertaking accreditation of Training Institutes with gradation
13. The issues of providing regular and full time principals to the ITIs should be immediately resolved by giving promotion of eligible class-III employees for restoration of quality training and smooth implementation of Government of India Schemes. Further, DPC should be convened for promotion to Class-II in respect of Class-III(Ministerial Cadre) employees of DTE&T.

The meeting ended with a vote of thanks to the Chair.

(C.S.Kumar) 17.2.12  
Commissioner-Cum-Secretary to Government,  
Employment, Technical Education and Training, Odisha

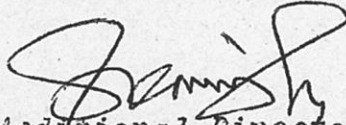


DIRECTORATE OF TECHNICAL EDUCATION & TRAINING :ODISHA  
CUTTACK-1.

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Memo No. 3313 <sup>(20)</sup> /dt. 21.02.12

Copy alongwith copies of the minutes of the review meeting held on 17-2-12 under the Chairmanship of Commissioner -cum-Secretary, Department of Employment, Technical Education & Training, Odisha forwarded to All officers of the DTE&T, Odisha/Vice-Chairman, SCTE&VT, Odisha, Bhubaneswar for information and necessary action.

  
Additional Director (SPIT)

21/2/12

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Add. 25 (88/14)