

Minutes of the Meeting of the Principals of ITIs held on 13th August'2012 at 3.30PM in the Conference Hall of Niyojan Bhawan, Odisha, Bhubaneswar under the Chairmanship of the Commissioner-cum-Secretary to Government, Employment and Technical Education & Training Department, Odisha.

The review meeting on the action taken on the Minutes of the Meeting(MoM) of the Principals of the Government ITIs held on 11th June'2012 was taken by the Commissioner-cum-Secretary to Government, Employment and Technical Education & Training Department, Odisha on 13th August'2012 at 3.30PM in the Conference Hall of Niyojan Bhawan, Odisha, Bhubaneswar.

The list of Officers, ITI Principals present in the meeting is appended as **Annex-I** to this minute.

At the outset, the Commissioner-cum-Secretary reiterated that, the vital aspects of teaching in trades, quality skill training and production of jobs / services while on training with association of industries should be adequately taken care of in the training system to make it more responsive to the user's need. The Principals of the ITIs must play the leadership role with considerable contribution to the training system.

The action taken by the principals and others on the decisions taken in the ITI Principals meeting held on 11th June'2012 was reviewed and the following broad decisions were taken:

1. The Mentors appointed for different ITIs shall coordinate the following matters with the Principals / pay visit to the ITIs concerned and submit report to DTE&T within 25.08.2012:
 - a. The proposals in Annexure-III (Revised) for NCVT affiliation of trades/ units in the 2nd and 3rd shifts for capacity expansion of the Government ITIs for the session Feb'2013.
 - b. Perspective Plan for capacity expansion of ITIs with introduction of new trades / abolition of unpopular trades etc.
 - c. Identification / admission of candidates into Long Term, Short Term and Instructor's Training Courses under GoI sponsored schemes of DGE&T, New Delhi for LWE affected districts (Gajapati, Malkangiri, Rayagada, Deogarh, Sambalpur) and Planning Commission scheme (Sundargarh, Koraput, Nawarangpur)
2. All the ITIs must start Training-Cum-Production activities for IRG and building skill confidence of the trainees. DIC Registration for SSI status of the ITI Workshops may be taken to sale the products / services. Government in MSME Department may be requested to facilitate the registration activities.

3. Efforts must be given for utilization of funds (Civil Works, Equipment, Other Charges, training charges) available under different GoI schemes and submission of UC to the DTE&T on monthly basis. The Mentors should closely monitor these aspects and report.
4. The obsolete/condemned goods should be disposed off and action initiated for procurement of new machines, tools, equipment, library books, furniture etc against provision of funds under State Plan scheme within 31.08.2012.
5. All the Government ITIs registered as VTPs must start training activities under MES scheme positively by 31.08.2012 to meet the target allotted for the year 2012-13.
6. Efforts must be taken by the Principals of ITI, Cuttack, Rourkela, Berhampur, Hirkud, Balasore Talcher, Bargarh, Dhenkanal, Barbil and Bhubaneswar to set example for other ITIs in signing MoU with local industries to start training-cum-production activities, sharing of faculties/facilities/technology, exposure visit of trainees on a routine manner, apprenticeship/placement etc.
7. Utilisation / Augmentation of the Apprenticeship training seats as per the target fixed for the year 2012-13 in different Apprenticeship zones must be dealt with priority and monthly survey report submitted to DTE&T during 1st week of succeeding month by the Deputy/Zonal Apprenticeship Advisers.
8. ITI, Hinjilicut and Purushottampur should start functioning at own buildings on shifting from temporary accommodations by 31.08.2012. Efforts should be taken for opening of new trades of demand during Feb'2013 session at both the ITIs.
9. The calendar fixed in the 1st round training of ISL, Bhubaneswar on 13.08.2012 at GP, Bhubaneswar as organized by SCTE&VT, Odisha for online registration of candidates admitted into Government and Private ITIs during 2012-13 session should be strictly adhered to.
10. The Commissioner-Cum-DTE&T will take the review of the ITI Principals those failed to attend the present review before 31.08.2012. The meeting ended with a vote of thanks to the Chair.

(C.S.Kumar) 17.8.12
Commissioner-Cum-Secretary to Government

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Commissioner-cum-Secretary to Govt.,
Employment & Technical Education & Training Department
Government of Odisha, Bhubaneswar

Attendance in the conference of the ITI Principals held on 13th August'2012 at 3.30PM
in the conference hall of the Niyojan Bhawan, Odisha, Bhubaneswar.

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1	Dr C.S.Kumar, IAS Commissioner-Cum-Secretary to Government, E&TE&T Deptt					
2	Shri H. Sharma, IAS Commissioner-Cum-DTE&T					
3	Shri Ratnakar Rout, OAS(SB) Joint Secretary to Government					
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