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Minutes of the meeting held under the Chairmanship of Commissioner-cum-Secretary, Employment and Technical Education and Training Department to discuss on the syllabus/ curriculum, examination pattern and various issues relating to the administration of BPUT, Rourkela and VSSUT, Burla on 24.2.2012 at 12.30 P.M. in the Conference hall of Niyojan Bhawan, Bhubaneswar.

The Commissioner-cum-Secretary to Government, Employment and Technical Education & Training Department presided over the Meeting.

The members participated in the meeting are placed at Annexure-I.

At the outset, the Commissioner-cum-Secretary welcomed all the participants and desired to know about the syllabus/ curriculum and examination pattern followed presently in the Universities. More particularly, he wanted to know the mechanism to monitor and streamline the functioning of 158 Affiliated Colleges of BPUT. Concerns have been expressed regarding adoption of unfair means in various colleges during examinations. Hence, this is one of the prime areas which BPUT need to address urgently. After detailed discussion on these issues the following decisions were taken.

- 1. As OJEE-2012 has been scheduled to be held on 6.5.2012, the result of OJEE shall be declared in the first week of June, 2012. The counseling shall commence during the 3<sup>rd</sup> week of June and will be completed by the 3<sup>rd</sup> week of July, 2012 and the classes shall commence from the 1st week of August, 2012.
- The non-negotiable academic calendar shall be followed and the academic session shall start in time and after conducting minimum 90 days of class on or before 30<sup>th</sup> Nov., the first semester examination will be conducted soon after. During December, the valuation of the answer sheets will be made during the semester break and classes for the 2<sup>nd</sup> semester shall start during the 1<sup>st</sup> week of January in the succeeding year.
- After counseling of OJEE-2012 is over in the last week of July, the Chairman OJEE-2012 shall handover the Registration data sheets to the Universities at the earliest preferably by the 2<sup>nd</sup> week of August, 2012.
- 4. Academic audit of all the Affiliated Colleges shall be conducted by BPUT to improve the standard of teaching. The Vice-Chancellor, BPUT shall get the colleges verified/checked by the panel of Experts already prepared at his level and a Mechanism has to be built up to stream line the academics of the Affiliated Colleges.

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- The Vice-Chancellor will convene the meeting of the Principals of the Affiliated Colleges on monthly basis and review the functioning of the Affiliated Colleges regularly.
- The Principals of the Affiliated and the Constituent Colleges shall communicate the attendance of the students regularly to the University office.
- The proposals shall be submitted by the Vice-Chancellor, BPUT to bring out required amendments in the University Statute for improving the functioning of the University.
- 8. To restore credibility of the University, the BPUT shall develop a model question bank from which the Private Affiliated Colleges and the Constituent Colleges will draw questions for conducting the internal examinations in their respective Colleges.
- The University shall moderate the internal marks wherever necessary to bring out parity in the marks of the students.
- Swapping of the examination centers within the town shall be worked out by the University which shall be preferably adopted from the next semester examination. Controller of Examinations in consultation with V.C. should work out a modality for that and submit a report to Government with a month.
- 11. Where a few technical institutions are available BPUT shall choose to conduct the examination of the Students of the Affiliated Colleges in the nearby Government ITI/ Polytechnic or in any of the Government Educational Institute wherever possible and suitable to conduct the examination.
- 12. The College principals be advised by the Vice-Chancellor, BPUT to develop the Examination centers in each of the Colleges with CCTV camera installed in it to keep watch on the ongoing examinations.
- M. Tech. examination shall be conducted hence forth centrally under the direct supervision of the BPUT.
- 14. The pending matters of the Constituent Colleges and both the Universities shall be attended to on priority by the Department and cleared up with immediate effect.

The Meeting ended with vote of thanks to the Chair and participants.

Commissioner-cum-Secretary, E&TE&T Department