

PROCEEDINGS OF THE 17TH COUNCIL MEETING OF SCTE&VT, ODISHA, BHUBANESWAR HELD ON 22.8.2012 AT 4.00 P.M. IN THE CONFERENCE HALL OF THE EMPLOYMENT & TECHNICAL EDUCATION & TRAINING DEPARTMENT, NIYOJAN BHAWAN, BHUBANESWAR.

The 17th Council meeting was held on 22.8.2012 at 4.00 P.M. under the Chairmanship of Dr. C.S.Kumar, I.A.S., Commissioner –cum- Secretary, Employment and Technical Education & Training Department, Government of Odisha, in the Conference Hall of E&TE&T De4partment. The list of members present in the meeting is at **Annex-I**.

At the outset, Sri S.K.Mishra, Vice-Chairman welcomed the Chairman and the members of the Council and proceeded as per the agenda points with permission of the Chair.

Item No. 1: Confirmation of the Proceedings of the 16th Council meeting held on 4.4.2012.

The proceedings of the 16th council meeting held on 4.4.2012 was circulated vide Council letter No. 2579 dt., 11.4.2012. Since no comments were received, the same was confirmed.

Item No.2: Action taken on the proceedings of the 16th Council meeting.

The action taken report of the proceedings of the 16th council meeting was placed for kind perusal of the Chairman & Members. After discussion it was decided as follows.

(i) **Establishment of Data Centre:**

The matter shall be pursued with I.T. Department and steps be taken to establish the Data Centre at the earliest.

(ii) **E-Despatch :**

OCAC authority shall be contacted & within one month the system be installed.

(iii) **E-Registration :**

The matter regarding monitoring the process of online registration of I.T.Is / ITCs starting from uploading the data by the institution through developed software till issue of registration number was thoroughly discussed & it was resolved that such activity will be assigned to a dedicated team for successful implementation. For this purpose, Project Management Unit (PMU) in the line of Student Academic Management System (SAMS) implemented in Higher Education Department shall be formed to execute different activities for successful implementation of online registration. The task may be outsourced through OCAC and the



period for which the team will work may be decided by mutual discussion of the Council with OCAC authority & the necessary expenditure may be finalised in consultation with OCAC.

(iv) Procurement of machinery & equipment:

The matter relating to procurement of 2nd Printer shall be expedited and procured immediately. .

(v) Renewal of Contract Engagement:

An evaluation format shall be designed to assess the performance of the Contractual employees. The respective branch Officer shall furnish quarterly Performance Report of the contractual employee attached to their section confidentially.

(vi) Issue of Pending Certificates:

It was decided that the pending Diploma Certificates shall be issued as per the following schedule:

2009 & 2010 batch	-	30 th Sept., 2012.
2011 batch	-	30 th October, 2012
2012 batch	-	30 th Nov., 2012

Further, it was suggested that the publication of result, preparation of mark sheet, preparation of certificates with security features may be outsourced to a reliable firm for the future examinations in the line of +2 Council in order to facilitate issue of Mark sheets & Certificates within a month of publication of result.

(viii) Strengthening of the Council

The Chairman suggested that creation of posts may be expedited.

(ix) Reshuffling of Examination Centres:

The reshuffle of the examination centres has to be worked out in such a manner that the location of the institution and the location of the examination centre shall be within 10 k.m. radius. This will be implemented from the Diploma examination to be held in November / December & AITT Supplementary , 2012 & information in this regard shall be notified to the institutions at least two months before commencement of the examination.

Item No.3: Infrastructure Improvement.

a) Construction of Administrative Building

The proposal for construction of the Administrative Building by IDCO with 40,000 sq.ft. floor space is approved. It is suggested that a Master Plan shall be prepared before construction of the Administrative building.



b) Construction of Staff Quarters

It was decided that the staff quarters will be constructed in phases. In the 1st phase, the quarters for Group-"C" employees as suggested by the Vice-Chairman will be constructed & in subsequent phases the "D" Type quarters and residence of the Vice-Chairman will be taken up.

c) Setting-up of additional Computer Centre

The suggestion for setting up of two additional Computer Lab. was approved & all out efforts shall be made to set up the Lab. within a month.

Item No.4: ENHANCEMENT OF REMUNERATION FOR EVALUATION OF ANSWER BOOKS BOTH DIPLOMA AND CRAFTSMAN TRAINING SCHEME.

The existing remuneration was approved by the Government in the 1998. So, it was suggested that a proposal will be sent to Government for their approval of the following revised rate of remuneration for Evaluators as approved in the 13th Council Meeting.

<u>Diploma</u>		<u>Existing Rate</u>	<u>Revised Rate</u>
Theory paper	-	Rs.5/-	Rs.8/-
Drawing paper	-	Rs.3/-	Rs.5/-
<u>Craftsmen Training</u>			
Theory paper	-	Rs.3/-	Rs.5/-
Drawing paper	-	Rs.2/-	Rs.4/-

Item No.5: Representation of Sri N.K.Srichandan, Junior Assistant and Miss J.R.Majhi, Junior Assistant for promotion to the post of Sr. Asst.

After thorough discussion on representation of Sri N.K.Srichandan, Jr. Asst. and Miss J.R.Majhi, Jr. Asst for promotion to the post of Sr. Asst , it was decided that the Departmental Promotion Committee will consider promotion of the Ministerial staff & others. The constitution of the Committee will be as follows:

1. Chairman, SCTE&VT, Odisha - Chairman
2. Vice-Chairman, SCTE&VT - Member
3. Secretary, SCTE&VT - Member-Convenor.

A proposal to this effect will be sent to Government for approval.



Item No.6: Use of vehicles hired by the Flying Squad Members/Observers in connection with Examination duties.

As regards use of hired vehicles in connection with examination activities, it is decided that the suitable vehicles as required by the Council may be hired at the rate approved by the Commerce & transport Department for use of the Squad members, officers of the Council and Supervisors whenever necessary.

Item No.7: Payment of Arrear Remuneration to the Contractual Staff.

The payment of Arrear Remuneration from 1.9.2009 to 31.10.2010 & 2.3.2011 to 28.2.2012 to the Contractual staff arising out of revised rate as per F.D. circular was approved. The expenditure to the tune of Rs. 5,95,400/- may be met out of the existing budget.

Item No.8 Visit of Maharashtra State Board of Technical Education jointly by the Officers of the Council & DTE&T.

Officers of the DTE&T & the Council as suggested along with one representative each from the private Diploma institutions and ITC institutions shall visit the Maharashtra State Board of Technical Education to study the best practices adopted by them. The team will furnish a detailed report suggesting the mechanism to be adopted & measures to be taken by the SCTE&VT, Odisha to implement the innovative ideas for quality improvement.

Item No.9 Curriculum Development and Revision

Proposal for constitution of the Board of Studies for different disciplines of Diploma stream was approved.

The Board of Studies will be constituted as follows:-

- | | | | |
|-------|--|---|----------|
| i) | Senior Lecturer of the discipline | - | Chairman |
| ii) | One Lecturer of the discipline from Govt. Polytechnic | - | Member |
| iii) | One Lecturer of the discipline from Private Polytechnic | - | Member |
| iv) | One Lecturer of the Allied discipline from Govt. Polytechnic | - | Member |
| v) | One Lecturer of the allied discipline from Private Polytechnic | - | Member |
| vi) | One retired and experienced person related to the discipline | - | Member |
| vii) | One Industry Professional related to the discipline | - | Member |
| viii) | One faculty of BPUT | - | Member |


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The Board of Studies will recommend changes / modifications to be incorporated in the existing curriculum and this exercise shall be completed by November, 2012. Such changes / modifications shall be placed in the Syllabus Committee for finalisation of the Syllabus by December, 2012. Immediate steps shall be taken for constitution of the Board of Studies.

In order to complete the exercise the Commissioner –cum- DTE&T may be requested to spare the services of the Deputy Director (CDC & FD).

Item No.10 : Legal charges for filing of Writ Appeals.

It was decided to pay Rs. 15,000/- to the Sr. Advocate & Rs. 7,000/- to the Advocate assisting the Sr. Advocate for filing of Writ Appeals. However, negotiation may be made with Sr. Advocate to consolidate the Advocate fee for a group of cases on the same subject.

Item No.11: Payment of Centre charges for Diploma Examination and ITI Examination.

As regards Centre charges it was decided that the Diploma institutions & ITIs/ITCs will retain Rs. 50/- per student and Rs. 40/- per trainee respectively. This will be effective from the forth coming examination. The money so retained by the institutions shall be utilised as per the guidelines issued by the Council. It was also suggested that a proposal shall be sent to Government for enhancing the examination fees from Rs. 320/- to Rs. 500/- for Diploma Examination and from Rs. 270/- to Rs. 400/- for All India Trade Test to cope up with the increased expenditure.

Item No.12: Any other points with permission of Chair.

(i) Online registration of ITI admission from Academic session 2012-14.

The representative of the ITI Association suggested to extend the last date of uploading the admission particulars beyond 31st August, 2012. After thorough discussion it was decided that the last date fixed for online registration will remain as such. After the last date, the matter will be relooked & if felt necessary the extension may be considered.

The meeting ended with vote of thanks to the Chair and the participants.

Chairman 24.8.14
State Council for Technical Education &
Vocational Training, Odisha.